



**Board of Governors Meeting
WSBA Conference Center
Seattle, WA
September 26-27, 2019**

AMENDED AGENDA

WSBA Mission: To serve the public and the members of the Bar, to ensure the integrity of the legal profession, and to champion justice.

PLEASE NOTE: ALL TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE

To participate remotely: dial 1.866.577.9294, access code 52810#

THURSDAY, SEPTEMBER 26, 2019

<input type="checkbox"/> GENERAL INFORMATION	2
<input type="checkbox"/> AGENDA	19

8:30 A.M. – 12:00 P.M.

<input type="checkbox"/> WELCOME	
<input type="checkbox"/> PRESIDENT’S REPORT AND INTERIM EXECUTIVE DIRECTOR’S REPORT	
<input type="checkbox"/> MEMBER AND PUBLIC COMMENTS (guests’ issues of interest)	
<input type="checkbox"/> BUDGET AND AUDIT COMMITTEE PROPOSALS –Dan Bridges, Governor/Treasurer and Jorge Perez, Chief Financial Officer (action)	
• Final WSBA FY2020 Budget.....	25
• Proposed Fiscal Policy Revision re Cost Center	104
• Proposed Supplemental Audit Options	116
<input type="checkbox"/> 2020 KELLER DEDUCTION SCHEDULE– Terra Nevitt, Interim Executive Director (action)	124
<input type="checkbox"/> WASHINGTON STATE BAR FOUNDATION (WSBF) ANNUAL MEETING – Kristina Larry WSBF President, and Laura Sanford, Foundation Development Officer (action)	
• Approve Proposed Amendments to the WSBF Bylaws	151
• Appoint Members to WSBF Board of Trustees	160
<input type="checkbox"/> COURT RULES AND PROCEDURES COMMITTEE PROPOSALS – Jefferson Coulter, Chair (first reading/potential action)	
• Proposed Amendments to MAR 7.2.	170
• Proposed Amendments to CrR 8.2 and CrRLJ 8.2.....	188
<input type="checkbox"/> PRO BONO AND PUBLIC SERVICE COMMITTEE PROPOSED LETTER RE IMMIGRATION DETENTION CENTERS – Ian Munce, WSBA Member; Paul Okner, Committee Co-Chair; and Althea Paulson, Committee Member (first reading/potential action)	210

12:00 P.M. – LUNCH WITH LIAISONS AND LEGAL FOUNDATION OF WASHINGTON BOARD

1:15 P.M. – 4:00 P.M.

- UPDATE AND DISCUSSION RE WASHINGTON SUPREME COURT BAR STRUCTURE WORK GROUP MAJORITY AND MINORITY REPORTS** – Governors Dan Clark, Kyle Sciuchetti, and Paul Swegle 215
- UPDATE FROM WASHINGTON YOUNG LAWYERS COMMITTEE (WYLC)** – Jordan Couch, WYLC Chair-elect..... 243
- ANNUAL DISCUSSION WITH DEANS OF WASHINGTON STATE LAW SCHOOLS** – Annette Clark, Seattle University School of Law Dean; Jacob Rooksby, Gonzaga School of Law Dean; and Mario Barnes, University of Washington School of Law Dean..... 246

3:15 P.M.

- SWEARING-IN OF 2019-2020 WSBA PRESIDENT AND 2019-2022 GOVERNORS** – Steve Gonzalez, Washington Supreme Court Justice

4:00 P.M. – RECESS

FRIDAY, SEPTEMBER 27, 2019

9:00 A.M. – 12:00 P.M.

- REVIEW AND COMMENTS RE MANDATORY CONTINUING LEGAL EDUCATION (MCLE) BOARD SUGGESTED AMENDMENTS TO APR 11 ETHICS REQUIREMENT** – Todd Alberstone, MCLE Board Chair, and Adelaine Shay, MCLE Manager **(action)** 250
- REPORT FROM PERSONNEL COMMITTEE RE PROPOSED WSBA BOG NO RETALIATION POLICY** – Governor Chris Meserve, Chair, and Felix Neals, Director of Human Resources
- DISCUSSION RE BOARD UPDATES AND COMMUNICATIONS** – Governor P.J. Grabicki, and Sara Niegowski, Chief Communications and Outreach Officer **(second reading)**.....**late materials**
- COUNCIL ON PUBLIC DEFENSE (CPD) PROPOSALS**
 - Proposed Appellate Guidelines – Travis Stearns, CPD Vice-Chair, and Kevin Plachy, Interim Director of Advancement **(action)** 440
 - Proposed Defender Resource Guide - Jaime Hawk, CPD Member, and Kevin Plachy, Interim Director of Advancement **(first reading)** 448
- CONSENT CALENDAR (action)**
 - July 26-27, 2019, Meeting Minutes 471
 - September 9, 2019, Special Meeting Minutes 481
 - Client Protection Board Gift Recommendations 483
 - Appoint Chairs and Vice-Chairs to WSBA Committees and Boards..... 484

12:00 P.M. – LUNCH WITH LIAISONS AND GUESTS

1:00 P.M. – 4:00 P.M.

- MEMBER AND PUBLIC COMMENTS** (guests’ issues of interest)
- SUGGESTIONS RE CHARACTER AND FITNESS PROCESS** – Tarra Simmons, Civil Survival Project Director at the Public Defender Association 493
- FIRST YEAR CLASS ELECTION OF FY2020 EXECUTIVE COMMITTEE MEMBER (action)**
- PROPOSED BOG CIVIL LITIGATION RULES REVISION WORK GROUP CHARTER** – Julie Shankland, General Counsel **(action)** 495
- COMMITTEE ON WSBA MISSION PERFORMANCE AND REVIEW (CMPR) RECOMMENDATIONS** – President-elect Rajeev Majumdar, Chair, and Pam Inglesby, Bar Services Manager **(action)**..... 497
 - Approve FY2019 CMPR Recommendations
 - Approve Chair Majumdar’s Recommendation re CMPR
- DISCUSSION RE DISTRICT 3 SEAT (potential action)** 574
- PROPOSAL RE WSBA MAGAZINE NAME** – Governor Carla Higginson, and Sara Niegowski, Chief Communications and Outreach Officer **(first reading)** **late materials**
- GOVERNOR ROUNDTABLE** (Governors’ issues of interest)
- PRESIDENT’S CLOSING REMARKS**
- ANNOUNCE BASIS FOR EXECUTIVE SESSION PURSUANT TO RCW 42.30.110(1)(i) (if needed)**
- INFORMATION**
 - Interim Executive Director’s Report 577
 - New Advisory Opinion 201901 603
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 - Access to Justice Board’s Proposed Updates to the Access to Justice Technology Principles..... 612
 - Limited License Legal Technician (LLLT) Suggested Amendment to RPC 1.15A(h)(9) 638
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 - Diversity and Inclusion Events 651
 - Financial Statements
 - Financials as of July 31, 2019 654
 - Investment Update as of August 31, 2019 695
 - Preview of November 22-23, 2019, Meeting 696

4:00 P.M. - Adjourn

2018-2019 Board of Governors Meeting Issues

NOVEMBER (Seattle)

Standing Agenda Items:

- Access to Justice Board Annual Report (Information)
- Financials
- FY2018 Fourth Quarter Management Report
- 2018-2019 Legislative Priorities
- 2018-2019 Legislative Review Committee Recommendations
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- Outside Appointments (if any)
- Washington Leadership Institute (WLI) Fellows Report
- WSBA Practice Sections Annual Reports (ED Report Information)
- WSBF Annual Report

JANUARY (Seattle)

Standing Agenda Items:

- ABA Midyear Meeting Sneak Preview
- Client Protection Fund (CPF) Annual Report
- Financials
- FY2018 Audited Financial Statements
- FY2019 First Quarter Management Report
- Legislative Session Report
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- Outside Appointments (if any)

MARCH (Olympia)

Standing Agenda Items:

- ABA Mid-Year Meeting Report
- Financials
- Legislative Report
- Outside Appointments (if any)
- Supreme Court Meeting

March 2018 Agenda Items:

- BOG Civil Litigation Rules Committee Report
- Mandatory Malpractice Insurance Final Report

MAY (Yakima)

Standing Agenda Items:

- BOG Election Interview Time Limits (Executive Session)
- Financials
- FY2019 Second Quarter Management Report
- Interview/Selection of WSBA At-Large Governor
- Interview/Selection of the WSBA President-elect
- Legislative Report/Wrap-up
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- Outside Appointments (if any)
- WSBA APEX Awards Committee Recommendations (Executive Session)

JULY (Richland)

Standing Agenda Items:

- ATJ Board Report
- BOG Retreat
- Court Rules and Procedures Committee Report and Recommendations
- Financials
- Draft WSBA FY2020 Budget
- FY2019 Third Quarter Management Report
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- WSBA Committee and Board Chair Appointments
- WSBA Mission Performance and Review (MPR) Committee Update
- WSBA Treasurer Election

SEPTEMBER (Seattle)

Standing Agenda Items:

- 2020 Keller Deduction Schedule
- ABA Annual Meeting Report
- Chief Hearing Officer Annual Report
- Professionalism Annual Report
- Report on Executive Director Evaluation (Executive Session)
- Financials
- Final FY2020 Budget
- Legal Foundation of Washington Annual Report
- Washington Law School Deans
- WSBA Annual Awards Dinner
- WSBF Annual Meeting and Trustee Election

Board of Governors – Action Timeline

Description of Matter/Issue	First Reading	Scheduled for Board Action
WSBA FY2020 Budget	July 26-27, 2019	Sept 26-27, 2019
Fiscal Policy change re Cost Centers	July 26-27, 2019	Sept 26-27, 2019
Supplemental Audit Options	July 26-27, 2019	Sept 26-27, 2019
Committee on WSBA Mission Performance and Review Recommendations	July 26-27, 2019	Sept 26-27, 2019
BOG Civil Litigation Rules Revision Work Group Charter	July 26-27, 2019	Sept 26-27, 2019
Personnel Committee Proposed WSBA BOG No Retaliation Policy	July 26-27, 2019	Sept 26-27, 2019
CPD Proposed Appellate Guidelines	July 26-27, 2019	Sept 26-27, 2019
CPD Proposed Defender Resource Packet	Sept 26-27, 2019	Nov 22-23, 2019
Proposals re Board Updates and Communications	July 26-27, 2019	Nov 22-23, 2019

Pro Bono and Public Service Committee Proposed Letter re Immigration Detention Centers	Sept 26-27, 2019	Nov 22-23, 2019
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