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IN THE BONNEY LAKE MUNICIPAL COURT  
FOR PIERCE COUNTY, STATE OF  
WASHINGTON

IN RE: )  
EMERGENCY RESPONSE TO WASHINGTON ) Emergency Administrative Order No. 24-01  
STATE ADMINISTRATIVE OFFICE OF THE )  
COURTS INFORMATION TECHNOLOGY )  
SERVICE OUTAGE )  
\_\_\_\_\_ )

WHEREAS on November 3, 2024, the Washington State Administrative Office of the Courts (AOC) notified courts across the State of Washington that a significant disruption had occurred to information systems that are hosted by the AOC due to “unauthorized activity on the Washington Courts network”;

WHEREAS Washington Courts, including Bonney Lake Municipal Court, are unable to access any systems or databases hosted by AOC including but not limited to the Judicial Information System (JIS) and the Abstract of Driving Record (ADR), and therefore have limited or no access to Washington State case information, Washington State criminal history, Washington State Department of Licensing (DOL) records, and Washington State Protection Order history;

WHEREAS, the Revised Code of Washington requires that judicial officers consult certain databases prior to entering certain orders;

WHEREAS, the disruption to AOC systems has had a significant impact on court operations and AOC has not identified a date on which access to all systems will resume;

WHEREAS, because emergency procedures that have been implemented are time consuming and require additional resources, the Court must take steps to limit its operations and modify its processes to ensure that the most time sensitive matters can proceed without delay;

WHEREAS, the Bonney Lake Municipal Court has limited access to NCIC/III nationwide criminal histories through probation or the prosecuting attorney;

WHEREAS, on November 8, 2024 the Washington State Supreme Court promulgated Emergency Administrative Order No. 25700-B-720 allowing Washington Courts to expand or extend time rules on criminal cases regarding filing, speedy trial, sentencing, and out of custody arraignments, and speedy infraction filings, hearings, and disposition, if the unavailability of the AOC networks and databases hinders the local court’s ability to meet said deadlines or process filings submitted by litigants, and allowing courts to use other databases to get information not available via JIS or DOL as required by statute;

1 WHEREAS, the following expansion and extensions of rules are necessary because of  
2 the unavailability of the AOC networks and databases in order for Bonney Lake Municipal Court  
3 to meet deadlines, process filings submitted by litigants, and effectively decide cases;

4 NOW THEREFORE, in order to continue the essential work of the Bonney Lake Municipal Court  
5 during the AOC system disruption, Bonney Lake Municipal Court adopts the following rules and  
6 procedures immediately and, on an emergency basis;

7 SUSPENDED COURT RULES

- 8
- 9 1. All court rules, policies, and procedures regarding filing, scheduling, docketing, and  
10 transmitting information to AOC are extended by 14 days from the date of this order or  
11 until the AOC judicial information systems are restored, whichever is later.
  - 12 2. All time requirements of CrRLJ 3.3, CrRLJ 4.1, CrRLJ 4.7, IRLJ 2.1, IRLJ 2.6 (both civil  
13 infractions and vehicle related violations) and any other court rule, policy or procedure  
14 governing 'time' is hereby extended for 14 days from the date of this order or until the  
15 AOC judicial information systems are restored, whichever is later.

16 AFFECTED CASE TYPES

17 Due to the inability to access certain information systems, the Court is unable and  
18 therefore will not act on the following types of motions/petitions for at least 14 days from the  
19 date of this order or until the AOC judicial information systems are restored, whichever is later:

- 20 1. Motion to Modify a Protection Order or criminal No Contact Order
- 21 2. Granting and/or reviewing compliance of a Deferred Finding on an Infraction
- 22 3. Granting of a Deferred Prosecution
- 23 4. Any other motion/petition that cannot statutorily be decided without a review of an  
24 AOC system or database that cannot currently be accessed.

25 DISCRETION TO CONTINUE A MOTION HEARING

26 The Court relies on AOC informational systems when ruling on many matters, even  
27 when it is not statutorily required to do so. The Court retains discretion to continue a motion  
28 hearing for which the judicial officer lacks vital information based on the AOC outage. This  
29 includes but is not limited to:

- 30 1. Arraignment hearings
- 31 2. Sentencing hearings
- 32 3. Sentence Compliance and/or other Review hearings
4. Infraction hearings
5. Deferred Prosecution petitions

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- 6. Deferred Finding Infraction petitions/requests
- 7. Temporary Order Protection Order hearings
- 8. Full Order Protection Order hearings

Therefore, it is hereby ORDERED that this Order will take effect on November 12, 2024, and will remain in effect until further order of this court.

DATED November 12, 2024.



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Judge Joanna J. Daniels,  
Presiding Judge