

WASHINGTON STATE BAR ASSOCIATION

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WSBA Legal Technology Task Force Agenda

Thursday, November 14, 2024

4:30 to 5:30pm

Zoom - Remote Meeting

Link to access the Zoom meeting:

<https://wsba.zoom.us/j/84627613457?pwd=ItfnF0w8DkQazeOqFpHaRdm5S59l85.1>

Zoom Conference Call Lines: **LOCAL OPTION:** (253) 215-8782 || **TOLL-FREE OPTION:** (888) 788-0099

Meeting ID: 846 2761 3457 || Passcode: 283422

Quorum Bylaw "Quorum" means the presence of a majority of the voting membership (i.e., more than half the voting members). A quorum must be present when votes are taken.

Quorum: 5 members

Governing Document

1. The WSBA Legal Technology Task Force [Charter](#), approved by the Board of Governors on March 7, 2024.
2. Task Force members are appointed by the WSBA President and confirmed by the Board of Governors.

Membership:

Voting: Jenny Durkan, Michele Carney, Laura Lemire, Nicholas Pleasants, Kenneth Zigler, Patrick Palace, Kirk Arthur, Drew Simshaw, Judge Sean O'Donnell, Judge Christon Skinner, Margaret Chon

Non-Voting: Kari Petrasek (BOG Liaison), Professor LeighAnne Thompson (Ex Officio), Craig Shank (POLB Liaison), Kevin Plachy (Staff Co-Liaison), Margeaux Green (Staff Co-Liaison), Ad Hoc: Faisal Akhter, Jacob Wall, Dan Lear, Carol Mullins-Hayes, Leslie Volez, Joshua Hawkins, Leslie English, Joshua Field, Rebecca Garland, Jacqueline Schaefer, Denise Farr, Matt Dyor, Jonathan Franklin

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- Approve October 16 Meeting Minutes (All, 5 min)
 - Calendar and Upcoming Deadlines (Jenny Durkan, 5 min)
 - Preliminary report draft: November 7, 2024
 - Member Engagement Council update: November 13, 2024
 - Final preliminary report: December 4, 2024
 - Workgroup update: January 3, 2025
 - Report Writing Focus Team (Jenny Durkan, 10 min)

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- Workgroup Updates (Judge Sean O'Donnell, Maggie Chon, Judge Christon Skinner, Patrick Palace, 20 min)
- Survey Results (Craig Shank/Kevin Plachy, 15 min)
- Preliminary Report (Kevin Plachy/Margeaux Green, 5 min)
- Adjourn