

## LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

### Meeting Minutes for August 9, 2021

Remote meeting only (held via Zoom)  
1:00 p.m.

#### LLLT Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Stephen Crossland, Chair | <input checked="" type="checkbox"/> Crystal Lambert-Schroeder |
| <input checked="" type="checkbox"/> Sarah Bove               | <input type="checkbox"/> Carolyn McKinnon (Ex Officio)        |
| <input checked="" type="checkbox"/> Margaret Bridewell       | <input checked="" type="checkbox"/> Jennifer Ortega           |
| <input checked="" type="checkbox"/> Christy Carpenter        | <input checked="" type="checkbox"/> Jennifer Petersen         |
|  | <input type="checkbox"/> Judith Potter                        |
|  | <input type="checkbox"/> Geoffrey Revelle                     |
|  | <input checked="" type="checkbox"/> Amy Riedel                |

#### Liaisons in Attendance

- Bobby Henry, RSD Associate Director
- Jon Burke, WSBA Staff Liaison
- PJ Grabicki, BOG Liaison
- Hon. Fred Corbit, ATJ Liaison

#### Other WSBA Staff in Attendance:

- Renata de Carvalho Garcia, Chief Regulatory Counsel
- Terra Nevitt, Executive Director
- Katherine Skinner, RSD Specialist
- Shay Adhikari, RSD Paralegal

#### Others in Attendance During Some or All of the Meeting:

Nancy Ivarinen

### PUBLIC SESSION

#### Call to Order / Preliminary Matters

The meeting was called to order at 1:06 p.m. by Chair Steve Crossland.

#### Family Law Practice Area Committee Update

Committee Chair, Sarah Bove, provided a Family Law Practice Area Committee update to the Board. The committee prepared two new forms for the Board's approval: (1) a Special Notice Request for the LLLT, and (2) a Praecipe for Subpoena requesting the court to issue subpoenas.

The board will consider and vote on the proposed forms at the next board meeting, currently scheduled for September 9, 2021.



The Committee Chair discussed submitting a comment to the Supreme Court on the proposed amendment to General Rule (GR) 40, which authorizes parties to participate in informal domestic relations trials. The Board discussed the implications and possible effect of proposed GR 40 on LLLTs. The Board needs more information regarding the proposed amendment to GR 40 in light of provisions in APR 28. The Board needs time to review other comments to the GR 40 Amendments. The Board will discuss submitting a comment to the Supreme Court before the September 28, 2021 deadline regarding the GR 40 amendments at the next meeting.

### **Budget/Retreat**

The Chair discussed the issues relating to the LLLT Board's budget proposal, including the proposed retreat.

### **MCLE Requirements**

The staff liaison informed the Board of the recent MCLE amendment to APR 11 ordered by the Supreme Court requiring members, including LLLTs, to take one ethics credit in the "topic of equity, inclusion, and mitigation of bias" per each three-year reporting period, starting in the reporting periods 2023-2025.

### **Approval of Meeting Minutes**

The Board approved the minutes for the June 14, 2021 meeting.

### **Outreach and Press Update**

Board members discussed articles relating to the LLLT Program.

### **Public Comments**

None

## **EXECUTIVE SESSION**

### **Family Law Exam Committee Update**

The Board discussed the status of grading the 2021 Summer LLLT Exams. Grading of the exam is currently on schedule to meet the September 10, 2021 deadline for notifying exam takers of exam results.

### **Professional Responsibility Exam Committee Update**

The Board unanimously approved the motion authorizing the outgoing Chair of the LLLT Board to continue to attend and participate in future LLLT Board meetings in the capacity as Emeritus Chair.

### **Adjournment**

The meeting adjourned at 2:21 p.m.

