

LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

Meeting Minutes for March 11, 2024

In-Person Meeting
2:00 p.m.

LLLT Board Members in Attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Sarah Bové | <input checked="" type="checkbox"/> Crystal Lambert |
| <input checked="" type="checkbox"/> Margaret Bridewell | <input type="checkbox"/> Phyllis Lykken |
| <input checked="" type="checkbox"/> Christy Carpenter | <input checked="" type="checkbox"/> Jennifer Ortega |
| <input checked="" type="checkbox"/> Steve Crossland, Chair | <input type="checkbox"/> Athan Papailiou |
| <input type="checkbox"/> John Darling | <input checked="" type="checkbox"/> Nicole Searing |
| <input checked="" type="checkbox"/> Nancy Ivarinen, Vice Chair | |

Liaisons in Attendance

- Kristina Larry, BOG Liaison
- Cathy Biestek, WSBA Staff Liaison

Other WSBA Staff in Attendance:

- Renata de Carvalho Garcia, Chief Regulatory Counsel
- Bobby Henry, RSD Associate Director
- Terra Nevitt, Executive Director
- Kat Skinner, Law Clerk Lead
- Anne Trent, Paralegal

PUBLIC SESSION

Call to Order / Preliminary Matters

The meeting was called to order at 2:27 p.m. by Chair Steve Crossland.

Meeting Minutes

The Board approved the January 9, 2024, meeting minutes.

Press and Outreach Update

The Board congratulated Mark Von Weber for his receipt of the Gene Schuster Award. Steve Crossland informed the Board that he has been meeting with other Court Board Chairs to discuss shared interests and to make sure the Boards are supporting each other. Steve will keep the LLLT Board updated regarding what is handled at the Court Board Chairs meetings.

Amend Research Committee

The Board voted to amend the Research Committee to form new committee called the Rules and Research Committee.



Supplemental Education

The Family Law Practice Area Committee is preparing a recommendation for the Board's review for education and training on guardianships. The FLPA Committee will work on phases for how they will develop education for LLLTs regarding "agreed or default minor guardianships or guardianships arising out of a familial relationship". The FLPA Committee will potentially have the draft of the recommendation ready for the Board to consider at the next LLLT Board meeting.

The live encore presentation of the Real Property Division Form CLE is scheduled for May 9, 2024 and will be moderated by Sarah Bové. Jennifer Ortega will attend, and Nancy Ivarinen may attend to answer questions.

LLLT Board member applications for FY2025

Board terms end September 30th, so there will be a few positions open starting October 1, 2024. 1 LLLT member required; 1 public member required; and 2 other positions that require active WSBA membership of any license type. We are in the process of reforming the board to fit the court order. There are terms ending this fall so some members can re-apply. Applications will open in May and WSBA will notify members via mywsba.org.

FY2025 Budget

The Board reviewed the budgets from FY 2023 and FY 2024 in order to propose a budget for FY2025. The Board will budget for six meetings, four in-person and two virtual. They also discussed funding for a third party civil legal needs study regarding the success of the LLLT program and its ability to improve the access to justice gap that currently exists in Washington.

Proposed Presentation to the WSBA Board of Governors (BOG)

The Board discussed the BOG meeting that will be held in Spokane on May 2-3, 2024. The Board will be giving a presentation to provide information about the history and purpose of the LLLT license, national trends relating to adoption of paraprofessional licenses, and a status update of the LLLT program post-sunset.

January 2024 LLLT Survey Results

The WSBA circulated a survey to LLLTs regarding the services they offer and the communities they serve. The survey brought to light the large number of people that have been helped by LLLTs despite the small number of LLLTs that are practicing in Washington. The Board noted the large number of LLLTs in central Washington, which is an area that has a lower number of legal professionals compared to western Washington.

Proposed BarNews Article

The Board discussed the Communications and Family Law Practice Area Committees drafting an article for the WSBA *BarNews* publication about LLLTs. The potential topics for the article include how to incorporate LLLTs into a law firm's service providers, LLLTs in a small town, why LLLTs are becoming attorneys. The Board believes this would be helpful for businesses and the public.

Board Member and Public Comments

Members of the public asked when the LLLT Board committees will be ready for non-board members to participate. Once the FLPA Committee begins the creation of the CLE about guardianships, they will be seeking input from the public.

Adjournment

Public session of the meeting adjourned at 3:53 p.m. by Chair Steve Crossland

Respectfully submitted,

Cathy Biestek,
WSBA Staff Liaison to LLLT Board