



PRACTICE *of* LAW BOARD

Established by Washington Supreme Court
Administered by the WSBA

Lesli Ashley, Chair

Meeting Minutes
August 20, 2025
Remote Meeting
1:00 p.m. - 3:00 p.m.

Practice of Law Board Members in Attendance:

- ☒ Lesli Ashley, Chair
- ☒ John Dirgo Deweese
- ☐ Rory Hardy
- ☒ Melissa Kover
- ☒ Ellen Reed

- ☒ Ronald Satterthwaite
- ☒ Craig Shank
- ☐ Murugeshwari Subramanian
- ☒ Michael Terasaki
- ☒ Aaron Vanderpol

Liaisons in Attendance:

- ☒ Bobby Henry, WSBA Staff Liaison
- ☒ Kristina Larry, BOG Liaison

Other WSBA Staff in Attendance:

- ☐ Renata de Carvalho Garcia, Chief Regulatory Counsel
- ☒ Anne Trent, RSD Paralegal
- ☐ Cathy Biestek, Managing Regulatory Counsel
- ☐ Terra Nevitt, Executive Director

PUBLIC SESSION

Call to Order

The meeting was called to order at 1:03 p.m. by Chair Lesli Ashley.

Meeting Minutes for Approval

June 18, 2025, meeting minutes were approved.

Innovation for Providing Legal Services

Entity Regulation Pilot Project Update

- An update that will go to the Court was provided to the Board, summarizing activities related to the pilot project.
- The application for participation was finalized. Both an entity application and a Character & Fitness (C&F) application for key participants were created.
- A brief overview of the process for recommendations was shared. Applications will be reviewed by WSBA staff, followed by preparation of a draft recommendation. The Board will consider the recommendations, make any desired revisions, and then forward the matter to the Court for a final order authorizing participation.
- The online admissions vendor, ILG, will be used for entity applications.
- The Court was notified that the Board and BOG reviewed projected revenue and expenses, and that the BOG approved the entity and application fees. A response from the Court is expected following the September en banc meeting.

Outreach Plan for Pilot Project

- A webpage with resources for people interested in the pilot project was developed, including a fact sheet.
- Additional communication projects are underway, with outreach to organizations and businesses that may have interest in the pilot project.
- A new slogan, "*Legal Services Reimagined*," was adopted by the Communications Team. Printed materials are being prepared for use at conferences and meetings.

Report to Court

- A report to the Court was reviewed and approved.

Data Collection

- Methods for data collection are being developed to ensure that the pilot project's goals are being met.
- Periodic reporting will be required from participating entities.
- Client surveys will be distributed electronically by entities after services are completed. Survey results will be submitted to the Bar, not to the entity.

Compliance Procedures

- Compliance procedures are being developed by staff and board members for handling complaints about participating entities.
- An outline of enforcement processes is being drafted.
- A report on compliance will be submitted to the Court at the September meeting, in preparation for the October en banc session.

Reporting Schedule

- Reports will be submitted to the Court on a quarterly basis.

Unauthorized Practice of Law (UPL) Complaints Summary

The UPL complaints were briefly discussed by the Board.

Educating the Public about Competent Legal Assistance

Michael will try to have more information for the meeting on September 18, 2025.

FY2026 Board Meeting Schedule

Change to 12 meetings per year, Wednesday afternoon, third Wednesday of the month.

Chair and Vice Chair Nomination

Lesli Ashley was elected and approved as chair for FY26. Melissa Kover was elected and approved for Vice Chair for FY26. The nominations will go to the Court for appointment.

POLB Press, Update, & Information Sheet

Upcoming meetings and events for WSBA and the POLB were discussed including the Access to Justice conference on September 18-19. WSBA POLB Leadership is meeting with the Supreme Court on September 4, 2025.

Adjournment

The meeting adjourned at 2:06 p.m.