

**Meeting Minutes**

March 24, 2022

Members Present: Chair Michael Cherry, Lesli Ashley, Sarah Bove, Jeremy Burke, Pearl Gipson-Collier, Kristina Larry, Dr. David Sattler, Prof. Drew Simshaw, and Michael Terasaki.

Members Excused: Dr. June Darling, Brooks Goode, and Mir Tariq.

Also Attending: Governor Jordan Couch (BOG Liaison), Thea Jennings (WSBA Assistant General Counsel), and Kyla Jones (WSBA Paralegal).

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**PUBLIC SESSION**

Chair Michael Cherry called the meeting to order once a quorum was established at 9:00 a.m.

1. Minutes

A motion was made and seconded to approve the minutes from the February 15, 2022, meeting. The motion passed by consensus.

2. Updates

a. Updates

i. Meetings with Supreme Court and WSBA Board of Governors

Chair Cherry and Governor Jordan Couch reported on the recent meetings with the WSBA Board of Governors and the Supreme Court. Chair Cherry announced an upcoming meeting with members of WSBA's Executive Leadership team. Chair Cherry will meet with the Board of Governors at the May meeting in Spokane. Board members near the area were invited to attend in-person as well. Chair Cherry announced he will present to the Access to Justice Board at the next meeting. Access to Justice Board Liaison, Judge Corbit, provided great feedback on the Legal Regulatory Lab Proposal.

ii. TAXICAB

The Board reviewed the current administration policy from TAXICAB. A suggestion was made to add a statement regarding clarifying who the publisher is in public communications. There will need to be a disclaimer on the Legal Checkup to co-publish this document with the WSBA. Chair Cherry would like the Board vote if this document is approved.

iii. Recruitment

Chair Cherry announced that recruitment is open for the Practice of Law Board. The Board has 2 public and 1 legal practitioner opening. Chair Cherry will do a presentation on April 5<sup>th</sup> for an event with Minority Bar Associations. Chair Cherry applied for another one-year term as Chair.



March 24, 2022 – Minutes

1. Social Media

The Board discussed posting position openings on LinkedIn. Lesli Ashley and Sarah Bove volunteered to help create this presence. Chair Cherry expressed a need for updated position descriptions to post on LinkedIn.

2. Job Descriptions

The Board discussed reviewing and drafting new position descriptions to ensure they are accurately depicting the work. Chair Cherry stated a need for 2 position descriptions; one for the public and one for legal practitioners.

iv. Legislature Involvement in Other Jurisdictions

Chair Cherry is drafting a memo for the Chief Justice to address his question regarding legislature involvement in other jurisdictions on the practice of law. Chair Cherry requested legal practitioner member assistance in doing legal research to clarify this memo for the Chief Justice.

b. Operations

i. Logo Development

The Board reviewed the final color and formatting options presented by the WSBA Communications Department. The Board selected the below logo to begin using. Chair Cherry asked WSBA to file copyright and trademark the logo in Washington.



ii. Legal Regulatory Lab Proposal

Chair Cherry reviewed a few revisions made to the Legal Regulatory Lab Proposal; the new version of the Lab includes an executive summary and three additional examples. Chair Cherry presented a short video that discusses the Lab. The intended audience for this commercial is the public. Chair Cherry will work with the WSBA Communications Department to assist with these. Chair Cherry will distribute scripts for future videos to the Board for review and feedback.

iii. Legal Check up

The Board reviewed the current 5 FAQ's. A front cover needs to be developed.

iv. Board Policies

Chair Cherry discussed future proposed Board policies. GR 25 allows for the Court to appoint a vice-chair. Chair Cherry will propose a policy that the Board adopt "chair-elect" and "past-chair" positions. This change would improve continuity between Chairs and enhance the transition. Another proposal was to expand the Chair term from one-year to two-years. Chair-elects would be the acting Chair in the event the Chair was unable to participate in a meeting. These policies will require amendments to GR 25. Kyla Jones will prepare a draft redline and GR 9 for these changes and update at the next meeting.

March 24, 2022 – Minutes

**EXECUTIVE SESSION**

The Board entered Executive Session.

The Board exited Executive Session.

There being no further business, the meeting adjourned at 11:00 a.m.