

Administrative Law Section

of the Washington State Bar Association



Minutes

Administrative Law Section Executive Committee Telephonic Meeting October 18, 2021

Executive Committee Members Present: Bill Pardee (Chair); Eileen Keiffer (Past Chair); Robert Krabill (Acting Secretary); Richelle Little (Secretary); Robert Rhodes; Katy Hatfield (Treasurer); Marjorie Gray; Cameron Zangenehzadeh; Alexis Gobeske; Ed Pesik.

Also Present: Richard Potter (Legislative Committee Chair).

Absent Executive Committee Members: Lea Dickerson (Chair Elect); Selina Kang; Sophie Geguchadze; Tim O'Connell; Seth Rosenberg.

Also Absent: Francis Adewale, BOG Liaison.

Meeting called to order

1. Approval of Minutes (all)

A motion was made and seconded to approve the minutes from September 13, 2021; passed unanimously.

2. Approval of Agenda (all)

Not addressed.

3. Financial update (Katy Hatfield)

WSBA approved proposed budget, which is now posted on the website. No major expenses for 2021, since we are not holding a retreat. Strong mini-CLE income this year.

4. Committee updates

4.1 Diversity and Outreach (Alexis Hartwell-Gobeske / Robert Rhodes)

Cameron Zangenehzadeh joined committee.

4.2 Retreat (Margie Gray)

Wait and see about format. Reserved date at Alderbrook in June 2022, but a contract is not finalized. Plan to allow remote attendance. Concern that reduced attendance would modify contract.

4.3 Homan Award (Eileen Keiffer)

Eileen Keiffer volunteered to take over Homan committee. Richelle Little volunteered to help plan Homan Award at Mercato in Olympia December 13.

4.4 Legislative (Richard Potter)

No Legislative Committees have taken up items touching administrative law ahead of the session.

Richard Potter and John Gray attended Board of Engineers and Land Surveyors meeting advocating for publication of list of precedential decisions.

4.5 Publications & Practice Manual (Richelle Little)

No update to Practice Manual. Preferred pattern is updating two chapters every year. Ongoing coordination problem with LEXIS contact.

Deskbook is a periodic publication. Most recent revision was 2020.

John Gray has experience editing a chapter. Suggested as a resource.

4.6 Newsletter (Ed Pesik)

Story proposal from Richard Potter: New OAH Style Guide. Directed internally. December goal for next publication.

4.7 CLE (Lea Dickerson)

No report. Next CLE on property tax scheduled on 10/25/21 with Bill as a presenter has several participants registered already.

5. **Good of the Order**

Eleen Trang moving to Seattle Dep't of Transportation. She will no longer serve as WSBA Liaison to the section.

Carolyn MacGregor will take over Eleen's role.

6. **Next Meeting**

Next meeting set for November 15, 2021 at noon.

Meeting adjourned at 12:42.