

Administrative Law Section

of the Washington State Bar Association



Minutes

Administrative Law Section Executive Committee Telephonic Meeting June 14, 2021

Executive Committee Members Present: Eileen Keiffer (Chair); Bill Pardee (Chair-Elect); Robert Krabill (Past Chair, Acting Secretary); Richelle Little (Secretary); Katy Hatfield (Treasurer); Lea Dickerson; Sophie Geguchadze; Alexis Gobeske; Selina Kang; Susan Pierini; Robert Rhodes; Cameron Zangenehzadeh.

Also Present: none.

Absent: Scott Boyce; Ed Pesik; Marjorie Gray; Brett Purtzer (BOG Liaison).

Meeting called to order

1. Approval of Agenda (all)

No vote was taken on today's agenda. The purpose of today's meeting is review and approval of the FY2022 budget proposal for submission to WSBA.

2. Budget Proposal

Katy made a motion to approve the proposed budget with amendments as discussed. The motion was seconded. The motion passed unanimously.

3. Next Meeting

Next meeting set for July 19, 2021.

Meeting adjourned at 12:59 p.m.

Washington State Bar Association
FY2022 BUDGET

SADM-Administrative Law

										ENTER FY2022 BUDGET DATA HERE:		
										FY2022 Budget	Narrative	
	FY2018 Budget	FY2018 Actuals	FY2019 Budget	FY2019 Actuals	FY2020 Budget	FY2020 Actuals	FY2021 Budget	FY2021 Actuals as of 3/31/21				
REVENUE:												
Interest - Investments 40500	150	554	300	484	400	172	400	-			150	
Publications Revenue 40800	4,000	5,316	4,000	3,832	10,000	6,380	6,000	3,976			4,000	
Mini-CLE Revenue 41805	1,500	2,940	1,500	105	1,000	4,405	1,600	4,615			4,000	
Seminar Splits w/CLE 41850	400										-	
Section Dues Revenue 48200	6,250	6,869	6,250	5,825	7,500	6,755	7,500	7,020			7,500	
<i>ADDITIONAL REVENUE LINES IF NEEDED: (see "Accounts" tab for list of accounts)</i>												
TOTAL REVENUE	12,300	15,679	12,050	10,246	18,900	17,712	15,500	15,611			15,650	
EXPENSES:												
Conference Calls 50165	350	257	350	322	350	474	400	-			-	
Attendance at BOG Meetings 58150	125	-	125	-	125	-	125	-			125	
Awards 58175	400	642	400	186	400	189	400	-			400	
Executive Committee Expenses 58300	1,400	300	700	-	700	-	500	-			500	
Ldship/Prof Develop/Retreats 58325	9,750	9,781	10,000	8,236	9,000	1,000	8,000	-			8,500	
Membership & Recruiting Exp 58350	1,000	139	300	50	300	-	125	-			125	
Newsletter/Publication Expense 58375	1,000	1,031	1,000	638	1,000	1,031	1,000	375			1,000	
Per Member Charge 58400	4,688	5,156	4,688	4,369	4,688	4,238	4,545	4,254			4,687	
Reception/Forum Expense 58450	2,000	1,523	1,500	946	1,000	606	500	-			500	
Scholarships/Donations/Grant 58525	8,000	3,000	5,000	10,000	-	-	-	-			-	
Mini-CLE Expense 58620	3,000	2,698	2,000	575	1,500	993	1,000	348			1,500	
<i>ADDITIONAL EXPENSE LINES IF NEEDED: (see "Accounts" tab for list of accounts)</i>												
TOTAL DIRECT EXPENSES:	31,713	24,527	26,063	25,322	19,063	8,531	16,595	4,977			17,337	
NET INCOME (LOSS):	(19,413)	(8,848)	(14,013)	(15,076)	(163)	9,181	(1,095)	10,634			(1,687)	
FUND BALANCE:	15,856	28,471	1,844	13,395	1,681	22,576	21,482	33,210			19,795	

PLEASE LIST ANY CLES TO BE PLANNED IN PARTNERSHIP WITH WSBA CLE BELOW:		
MONTH/YEAR	DESCRIPTION	HALF, FULL, OR MULTI-DAY
Spring (?) 2022	Possible CLE about PRA, OPMA, or other	half or full