

# Administrative Law Section

*of the Washington State Bar Association*



## Administrative Law Section Executive Committee

**Draft Minutes, Virtual Meeting April 3, 2023**

**Executive Committee Members Present: (9)** Lea Dickerson (Chair); Bill Pardee (Past Chair); Richelle Little (Secretary); Alexis Gobeske; Robert Krabill; Eileen Keiffer; Tim O'Connell; Seth Rosenberg; Robert Rhodes.

**Absent Executive Committee Members:** Devin Curda (YLL); Susan Dumph; Sophie Geguchadze; Katy Hatfield (Treasurer); Ed Pesik (Chair-Elect).

**Also Present:** Richard Potter, Carolyn MacGregor.

**12:05 p.m. Meeting called to order**

### 1. Approval of Agenda and Minutes

An agenda and draft minutes were circulated via email prior to the meeting, and were approved without changes.

### 2. Financial update

Katy provided an update. We are on track. We are budgeted to make approximately \$14,000 and spend \$18,000. The fund balance is around \$46,000.

### 3. Committee updates

#### 3.1 Retreat (Richelle Little)

Dates are set for May 19-21 at Alderbrook. Rooms have been booked for EC members and Richelle is in the process of confirming details for the meetings with Alderbrook conference staff.

#### 3.2 Legislative (Richard Potter)

Richard Potter and John Gray continue to work on the public records index project. They have recently testified regarding proposed rules for The Evergreen State College and Department of Licensing. Evergreen has passed its rule. DOL has passed one regarding driver licenses and is working on one for its other programs.

End of legislative session is approaching, and Richard is still following about 16 bills related to public records.

### **3.3 Publications & Practice Manual (Richelle Little, Tim O'Connell)**

No new information since last meeting. For the summer 2023 update of the Administrative Law Practice Manual, Tim O'Connell is updating Chapter 7, Rule Making Under the Administrative Procedure Act, and John Gray is updating Chapter 9, Adjudications Under the APA.

### **3.4 CLE (Lea Dickerson)**

CLE committee plans to meet next week. Robert has confirmed Leslie Birnbaum for the May 19 CLE. Seth has planned a mini-CLE on Health Professions Boundary Violations for June.

### **3.5 Diversity and Outreach (Alexis Gobeske/Robert Rhodes)**

Alexis provided an update. The first mentorship program is wrapping up, and mentee applications can be submitted for the next program.

### **3.6 Homan Award (Eileen Keiffer)**

No update jtoday.

### **3.7 Newsletter (Sophie Geguchadze)**

Sophie was not present today; Bill Pardee volunteered to put together the next Newsletter. Richard will draft a legislative update.

### **3.8 Elections (Lea Dickerson)**

The nominations committee met. Lea will apply for secretary, and Robert Krabill is applying for treasurer. No application has been received for Chair-elect, and more at-large members are needed.

### **3.9 Good of the Order**

Robert Krabill offered to ask Gabe Verdugo if he would like to serve as an at-large member, and possibly fill the current vacant position.

## **4. Next Meeting**

Next meeting will be in person on Saturday, May 20, at 9:00 at Alderbrook Resort in Union, WA.

Meeting adjourned at 12:40 p.m.