

Administrative Law Section

of the Washington State Bar Association



Administrative Law Section Executive Committee January 23, 2023

Executive Committee Members Present: Lea Dickerson (Chair); Bill Pardee (Past Chair); Richelle Little (Secretary); Katy Hatfield (Treasurer); Devin Curda (YLL); Susan Dumph; Robert Krabill; Eileen Keiffer; Tim O'Connell; Robert Rhodes.

Absent Executive Committee Members: Sophie Geguchadze; Alexis Gobeske; Ed Pesik (Chair-Elect); Seth Rosenberg.

Also Present: Francis Adewale, Richard Potter, Carolyn MacGregor.

12:09 p.m. Meeting called to order

1. Approval of Agenda and Minutes

An agenda and draft minutes were circulated via email prior to the meeting, and were approved without changes.

2. Financial update

Katy provided an update. We are on track. We are budgeted to make approximately \$14,000 and spend \$18,000. The fund balance is around \$46,000.

3. Committee updates

3.1 Retreat (Richelle Little)

Dates are set for May 19-21 at Alderbrook. Contract is signed. EC members need to call in and put a credit card on file for incidentals. Katy explained that section will pay for EC member hotel rooms and can pay for travel. Richelle will send an email with instructions for EC members to book their hotel rooms.

3.2 Legislative (Richard Potter)

Two weeks into current session. Richard and subcommittee have reviewed 45 bills so far; expecting bills to slow down because cutoff for new bills is 2/17. Identified 26 bills to watch. Several public-disclosure bills, 3 affecting OPM, 3 affecting APA.

3.3 Publications & Practice Manual (Richelle Little, Tim O'Connell)

No new information since September meeting. For the summer 2023 update of the Administrative Law Practice Manual, Tim O'Connell is updating Chapter 7, Rule Making

Under the Administrative Procedure Act, and John Gray is updating Chapter 9, Adjudications Under the APA.

3.4 CLE (Lea Dickerson)

Lea, Eileen, Robert, and Seth will be meeting soon to plan the May in-person CLE to be held at Alderbrook.

3.5 Diversity and Outreach (Alexis Gobeske/Robert Rhodes)

Alexis provided an update via email prior to the meeting. The mentorship program has received mostly positive mid-program reviews. Feedback indicates that we may need to be more selective when it comes to pairing next round, as the pairs with the best fit seem to be most successful. Alexis is also looking into scheduling another Diversity, Equity, and Inclusion (DEI) training for the section with WSBA.

3.6 Homan Award (Eileen Keiffer)

The 2022 Homan Award was presented to Larry Berg on December 12. Call for 2023 nominations will be out soon, due in June.

3.7 Newsletter (Sophie Geguchadze)

No update today; Bill Pardee volunteered to assist with the next Newsletter if Sophie would like help.

3.8 Elections (Lea Dickerson)

WSBA election form is due 2/13 by COB. Election committee members will be needed, including at least one person who is not on the Executive Committee. WSBA will send out information to all WSBA members generally regarding section elections. We can reach out to the section membership. WSBA prefers applications be sent via the portal.

3.9 Good of the Order

Robert Krabill offered to ask Gabe Verdugo if he would like to serve as an at-large member, and possibly fill the current vacant position.

4. Next Meeting

Next meeting set for Monday, February 13 at noon.

Meeting adjourned at 12:40 p.m.