



Alternative Dispute Resolution Section

Washington State Bar Association

1325 Fourth Ave., Ste. 600
Seattle, WA 98101-2539

2016-2017 Executive Committee

Adrienne Keith Wills, Chair
Courtney Kaylor, Chair-Elect
Craig Beles, Past Chair
Courtland Shafer, Treasurer
Joanna Roth, Secretary

Hon. Paris K. Kallas
Paul McVicker
Lish Whitson
Sasha S. Philip
Mel Simburg
Alan Alhadeff
John Butler

EXECUTIVE COMMITTEE MEETING MINUTES

September 15, 2017

12:00 – 1:30pm

1. **Roll Call & Approval of Agenda** – Meeting called to order at 12:10.
 - a. In-Person: Adrienne Keith Wills, Alan Alhadeff, John Butler, Dee Knapp, Roger Moss, Joanna Roth, and Julianne Unite.
 - b. By-Phone: Courtland Shafer, Megan Clark, Courtney Kaylor, Craig Belles, Lish Whitson, Paul McVicker, Sasha Philip, Hillarie Lee
 - c. There was no change to the proposed agenda.
2. **WSBA/Public Comments/Correspondence:**
 - a. The fiscal year ends September 30; please submit expenses for reimbursement by the 27th. The next BOG meeting will be September 28, at which there will be the first reading to create the Cannabis Section. Annual reports are due to Julianne on October 13, before the next Section Executive Committee meeting. October 26 is the Fall Section Leaders Meeting.
 - b. Fall Open Sections Night will be held in Tacoma on November 1. Adrienne, Hillarie, Craig, and Paul expressed an interest in attending. Julianne will get details on the location and time.
 - c. Adrienne has forwarded to Julianne a letter from the KCBA ADR Section Chair Donna Lurie to confirm that WSBA funds will not be used to purchase alcohol. Julianne will contact Donna Lurie directly with any further questions.

* Julianne will send Adrienne last year's Section annual report.
3. **Meeting Minutes:**
 - a. Approved unanimously.
4. **Financial Report (Treasurer – Courtland Shafer):**
 - a. We have projected income of \$10,000 for FY 17, which is good news. A reserve of \$25K is expected at the end of the year, \$7K more than the original projected reserve.
5. **Chair & Chair-Elect Updates (Craig Beles, Adrienne Keith Wills, Courtney Kaylor):**

Promoting Informed Use and Best Practices of ADR

www.wsba-adr.org

- a. None.

6. Discussion:

- a. Implementation of reduced student dues (continued from last meeting). Discussion ensued.

Motion: \$400 per year, on a first-come/first-serve basis to fully subsidize the cost of Section membership to law school students. The Treasurer and Young Lawyer Liaison would track the cost together. The motion passed unanimously.

- b. NW DR Support activities (update and additional discussion). Courtney is coordinating sponsorships. This coming Monday will be the Arbitration CLE, and the following Monday the Mediation CLE. Craig intends to ask some faculty from both CLEs to participate in an advocacy track at the DR Conference. Sasha noted a particular interest in offering programming to young lawyers, and Craig will follow up with Serena at AAA.
 - i. Adrienne will send Megan information about the professional development committee, in support of providing ADR programming in Eastern Washington. John noted that October 4 at 9 a.m. is the next professional development committee meeting.
- c. November 2017 retreat. We have reserved Friday November 10-11 at Sleeping Lady. October 27 is the due date to confirm attendance. We will share facilitation responsibilities among ourselves. Adrienne has volunteered, and we are seeking more volunteers.
- d. Section elections. Last month, we decided to move forward with elections. We are in need of a chair-elect and secretary, as well as replacements for committee members whose terms are ending. The nominating committee has been identified. Adrienne will contact nominating committee members again. Courtland confirmed that he is willing to continue serving.

7. Committee Reports:

- a. Land Use and Environmental Mediation Committee (Courtney Kaylor):
 - i. There is a meeting next week, and no changes since last month.
- b. Law School Partnership and ECCL Taskforce (Alan Alhadeff):
 - i. The recommendations from the taskforce include a mandatory mediation rule. Alan is in contact with various stakeholders, including Averil Rothrock, as part of an effort to create and implement a rule that is nuanced and sensible. There would possibly be a panel of mediators listed by the court.
- c. Northwest Dispute Resolution Conference Planning Committee (Sasha Philip, Craig Beles, Adrienne Keith Wills):
 - i. No further update.
- d. Legislative Committee (Paul McVicker):
 - i. Next meeting is October 12.
- e. Professional Development Committee:
 - i. Roger Moss shared his experience in the development of the KCBA mediation panel.

f. Media & Communications Committee (Adrienne Keith Wills):

i. Tabled to the next meeting.

8. **Calendar of Events:** None.

9. **Good of the Order:** None.

10. **Adjourn** – 1:40