



Alternative Dispute Resolution Section

Washington State Bar Association

1325 Fourth Ave., Ste. 600
Seattle, WA 98101-2539

2016-2017 Executive Committee

Adrienne Keith Wills, Chair
Courtney Kaylor, Chair-Elect
Craig Beles, Past Chair
Courtland Shafer, Treasurer
Joanna Roth, Secretary

Alan Alhadeff
John Butler
Hon. Paris K. Kallas
Paul McVicker
S. Sasha Philip
Mel Simburg
Lish Whitson

EXECUTIVE COMMITTEE MEETING MINUTES

October 20, 2017

12:00 – 1:30pm

1. **Roll Call & Approval of Agenda** – Meeting called to order at 12:00.
 - a. In-Person: Alan Alhadeff, Julianne Unite, Hillarie Lee, Craig Beles, Joanna Roth, Steve Brown, Courtney Kaylor
 - b. By Phone: Lish Whitson, Courtland Shafer, Adrienne Keith, Megan Clark
 - c. There were no changes to the agenda.
2. **WSBA/Public Comments/Correspondence:**
 - a. The fiscal year ends 9/30/17, so please submit any remaining reimbursements promptly.
 - b. Our FY 2018 budget was approved at the last BoG meeting.
 - c. The Fall Section Leaders' meeting will be 10/26, and will be recorded for later viewing.
 - d. Fall Open Sections night will be 5-7, 11/1 at 1625 Historic Place in Tacoma. This venue is in lieu of the typical Spokane location. Sasha has the banner, and Adrienne has print materials. Those items will need to get to Craig in the next week or so.
3. **Meeting Minutes:**
 - a. Approved unanimously.
4. **Financial Report (Treasurer – Courtland Shafer):**
 - a. Revenue was slightly greater than projected, and expenses were below budget. We will have a surplus of \$8000 for the year, and \$26,000 in reserves. We have returned to having flexibility in planning activities for the coming year.
5. **Chair & Chair-Elect Updates:**
 - a. Courtney is getting up to speed, with support from Adrienne.
6. **Discussion:**

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- a. **NW DR Support activities (update and additional discussion):** Sasha reported that nine proposals have been submitted, and other speakers have expressed interest. The deadline is the 31st of October. The big planning meeting will be next month, and all preparations are currently on track. Courtney appreciates the support she has received in seeking sponsorships. She has coordinated approaches to 64 organizations, with \$4,650 committed not including the ADR section, ADR, JDR or JAMS.
- b. **November 2017 retreat:** The retreat is set for November 10-11 at Sleeping Lady. Hillarie, Roger and Steve will be able to join us. RSVPs are coming in, with three regrets offsetting the new committee members in the count to Sleeping Lady. We will facilitate ourselves; if you are interested in helping to facilitate, please let Courtney know.
- c. **Section elections:** Open positions need to be filled beginning now until September 2018. Julianne needs a slate, and will send out ballots for electronic voting. Adrienne will get a slate to Julianne promptly so that voting will be open for 2 weeks. Elections after this will be in March for the section year beginning October 1.

7. **Committee Reports:**

- a. **Land Use and Environmental Mediation Committee (Courtney Kaylor):**
 - i. Hearing examiners for Seattle, Bellevue and King County are all on the Committee, and they are planning projects to expand the use of mediation in the coming year.
- b. **Law School Partnership and ECCL Taskforce (Alan Alhadeff):**
 - i. Alan is open to suggestions with how to move the law school partnerships forward. The Mediation CLE content from 9/25 was excellent, although attendance was sparse. KCBA has launched the mediation referral panel. There is a draft statewide rule regarding mandatory mediation of civil cases that is being considered. The ECCL taskforce originally excluded family law from their recommendation, and the draft statewide rule will apply to family law. Alan raised a question about the section working with the bar to edit CLE content to have a series of short videos for sale. Julianne is willing to follow up with Shanthi, and connect Alan with Kevin at the WSBA.
 - Julianne will follow up with Shanthi, and connect Alan with Kevin at the WSBA, re: creating short videos highlighting content from the recent mediation CLE.
- c. **Northwest Dispute Resolution Conference Planning Committee (Sasha Philip, Craig Beles):**
 - i. Hillarie has contacted the ADR program contact at UW, Christine Kimini. Alan will contact Hillarie and Sasha in preparation for a meeting with Christine and Hillarie.
- d. **Legislative Committee (Paul McVicker):**
 - i. A Uniform Family Law Arbitration Act is being prepared. Craig asked if the limit for MAR in King County has been raised; it likely hasn't been.
 - Roger will send Alan names of people abroad who are doing arbitration work that is relevant to current trends in King County.
- e. **Professional Development Committee (Helen Ling):**
 - i. 2nd Wednesday of the month is the regularly scheduled phone meeting. John and Adrienne were on the last call. John is going to become the chair. SU has the ability to host an ADR Inn of *Promoting Informed Use and Best Practices of ADR*
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Court. Lish indicated that he and Craig are available to assist, and would benefit from the structure of the committee.

- ii. The Young Lawyer Liaison might be a good point of contact with the ADR section for law students. Hillarie has had challenges in finding a way to interact with the UW and Gonzaga law school students. Alan is willing to partner with Hillarie.
- f. Media & Communications Committee (Adrienne Keith Wills):
- i. No update. Please contact Adrienne if you are interested in working on the committee.

8. **Calendar of Events:**

- a. See events in paragraph 2 above.
- b. The bar offices aren't available for the November, December, April and September meetings. Courtney's conference room is always available.
- c. We will not meet in November, because the retreat will be just before. *This was moved and approved unanimously.*
- d. November 16 is the next BoG meeting.
- e. The December 15 meeting will include a holiday celebration.

9. **Good of the Order:** Roger invited everyone to the KCBA ADR presentation on November 9 at noon. Two mediators will be visiting from SF to present on their housing mediation program, and the presentation will tie into KCBA efforts to create mediation opportunities for professionals.

10. **Adjourn** – 1:25