



Dispute Resolution Section

Washington State Bar Association

1325 Fourth Ave., Ste. 600
Seattle, WA 98101-2539

2021-2022 Executive Committee

Courtland Shafer, Chair
Mel Simburg, Past Chair
(open), Vice Chair
Lauren Novack, Treasurer
Dee Knapp, Secretary

Kyle Berti, Young Lawyer Liaison

Alan Alhadeff
Chris Casillas
Carol Betts
Melissa Fuller
Lish Whitson
Paula Emery
Bob Oberstein

EXECUTIVE COMMITTEE MINUTES

April 21, 2023

12:00pm – 1:30pm PST

Zoom Meeting Link:

<https://us02web.zoom.us/j/82282323088?pwd=Nnp1Z3oraTgwS2FDVIA2Vk1yZG01UT09>

Passcode: 12345

Courtland, Lish, Melissa, Paula, Alan, Lauren, Bob, Carolyn, Alan (12:15), Dee (12:15)

12:00: Reflective Check-In (Well, I had tickets to Phil Lesh, but the show was cancelled)

12:05: Meeting Matters: Confirm quorum – quorum by 12:15

- a. Agenda Additions and Changes
- b. March Meeting Minutes Approved

12:10: Follow Up on Retreat Goals (where are we?)

NW ADR Conference—UW is offering space at no cost, including the first floor, tables for registration and IT support, but registration and materials will fall on the section. We need a budget placeholder line item and need to identify anticipated revenue and expenses. The rooms are already reserved. They can even make a zoom webinar available for us to live stream. Parking not included. Marketing we'd need to provide. Sasha has maintained the website and needs to be reimbursed. We need to move the credentials to a current Executive Committee member—Melissa and someone else? If there is an expense attributed to FY2024—it goes to that year even if we pay it out in FY2023. Catering might have to be done by the UW if it's in their space. In 2019 the conference was one day and a half with everyone being asked to go get their own lunch, but a reception was catered. The reception was at the Burke in the past. Melissa will try to rehabilitate the planning committee and the planning committee can contact the organizations that were previous sponsors as well as recruit ones. As to a virtual option, we'd have to decide what that looks like and if we want it. Comments from previous conferences show that in-person is very important but if it's possible, we might take this opportunity to try it. Dates: UW spring break, March 21-22, 2024, for a 1 ½ day conference.

12:45: Nominating Committee Report

Executive director of Thurston DRC is interested in joining. Courtland is talking to a couple of people. Dee tried to recruit former SU law students. Tamir would be interested in joining but concerned about not having a vote. Dee offered to get back Lori Buchsbaum. Paula will encourage SU law students to join. We now have until April 30 to get applications in. Young Filipina lawyer Lindsay Appleton is interested in joining and will be asked to send in her resume.

12:55: Treasurer's Report:

Promoting Informed Use and Best Practices of ADR

www.wsba-adr.org

Ending Feb 28, dues revenue is 109% of cash balance—Carolyn said that we are not over because the dues year is not the same as the fiscal year—Carolyn can do the math for Lauren, 72% of total revenue is in. Expenses 41% of projected expenses have been used. \$43,995.16 balance. Budget item: Courtland suggested making budget planning more pessimistic than optimistic to not run into trouble down the line.

1:05: Outreach Efforts:

- a. Once a month post to listserv or social media (Everyone)
- b. Happy Hour. Bob:
 - a. Next one Thursday May 4. Last one went well, good ethical discussion even if only 6 people. May 4 will be Melissa Kinsler “Taming the Tiger” Neurolinguistic tips about controlling ourselves in mediation. A flyer will go out.
- c. Section Book & Media Club (Carol) No report; not present

1:15: Committee Reports:

- a. **Events:** Reach out to past committee members and past chairs for a reunion and opportunity to meet together and review paths forward? No discussion
- b. **Media & Communications** (Adrienne, Carol,) **No** report or discussion
- c. **NWDRC** (Adrienne, Lish, Craig, Melissa) See above.
- d. **Northwest Collaborative Futures Conference:** Will the section express interest in participating in the next Collaborative Futures Conference? No report or discussion.
- e. **Legislation & Public Policy:** No report or discussion
- f. **Professional Development & Membership:** No report or discussion
- g. **CLE development:** No report or discussion
- h. **Academic Partnerships:** Nothing to report, Seattle U’s last day of classes is April 28.

Other—Sections meeting this afternoon—invitation went out this morning—theme is budgeting.

1:30: Adjourn.