



Creditor Debtor Rights Section

Creditor Debtor Rights Section – Grant Program Application for 2022-2023

Due Monday, November 14, 2022

A. APPLICANT INFORMATION

1. Agency/Organization

Address

City State Zip

Phone Fax E-mail

Board chair/president

2. Contact person & title

If different than above:

Address

City State Zip

Phone Fax E-mail

3. Type of application New Supplemental Renewal

4. Program title

5. Total amount requested \$

6. Status of program within the organization New Currently in operation

7. Program timeline for use of grant funds (start/end date)

8. Geographic scope of program

9. Organizational status of applicant

- Unit of local government.
- Tax-exempt IRS Code 501 C3 non-profit corporation.
(please provide copy of IRS certification letter with application)
- Other (specify):

10. Employer's identification number

11. Certification

I certify that the proposed program will be operated in compliance with the Americans with Disabilities Act. I further certify that no person shall on the grounds of race, sex, nationality, religion, or sexual orientation be excluded from participation in, be denied the benefits of, or be subjected to, discrimination under this project.

Authorized representative check here to indicate assent.

Date

Name & title of authorized representative

B. PROJECT NARRATIVE *(please limit to two pages)*

Describe the various aspects of the program, including, but not limited to:

- Program title.
- Period of operation using grant funds.
- Mission statement.
- Program operation and management.
- Expected outcomes.
- Target population.
- Number of individuals to receive creditor-debtor legal services and/or support.

C. WORK STATEMENT – GOALS, OBJECTIVES & TASKS

State the program goal(s), objective(s) for each goal, and tasks for each objective.

Example

Goal: To increase access to legal services for pro bono bankruptcy clients.

Objective # 1: Establish neighborhood clinic in West Park to review filing papers.

Tasks: To complete by December 31:

- 1) Locate and secure appropriate clinic location.
- 2) Organize and schedule volunteer staff.
- 3) Purchase supplies and materials, etc.

