Creditor Debtor Rights Section

Creditor Debtor Rights Section – Grant Program Application for 2027

Due: Friday, December 4, 2026

A. APPLICANT INFORMATION

1. **Agency/Organization**

Address:

City: State: ZIP:

Phone: Fax: Email:

Board Chair/President:

2. **Contact Person & Title:**

Address:

City: State: ZIP:

Phone: Fax: Email:

3. **Type of application:** ◯ New ◯ Supplemental ◯ Renewal
4. **Program Title:**
5. **Total amount requested ($10,000 max):**
6. **Status of program within the organization:** ◯ New ◯ Currently in operation

7. **Program timeline for use of grant funds (start/end date):**

8. **Geographic scope of the program:**

9. **Organizational status of applicant:**

- ◯ Unit of local government.
- ◯ Tax-exempt IRS Code 501(c)(3) non-profit corporation.
  (please provide copy of IRS certification letter with application)
- ◯ Other (specify):

10. **Employer's Identification Number**

11. **Certification** I certify that the proposed program will be operated in compliance with the Americans with Disabilities Act. I further certify that no person shall on the grounds of race, sex, nationality, religion, or sexual orientation be excluded from participation in, be denied the benefits of, or be subjected to, discrimination under this project.

☐ *Authorized representative check here to indicate assent.*

Date:

Name & Title of authorized Representative:

Name:

Title:

B. PROJECT NARRATIVE *(please limit to two pages)*

Describe the various aspects of the program, including, but not limited to:

- Program Title
- Period of operations using grant funds
- Mission statement
- Program operation and management
- Expected outcomes
- Target population
- Number of individuals to receive creditor-debtor legal services and/or support

C. WORK STATEMENT – GOALS, OBJECTIVES & TASKS

State the program goal(s), objective(s) for each goal, and tasks for each objective.

Example

Goal: To increase access to legal services for pro bono bankruptcy clients.

Objective #1: Establish neighborhood clinic in West Park to review filing papers.

Tasks: To complete by December 31:

1) Locate and secure appropriate clinic location.
2) Organize and schedule volunteer staff.
3) Purchase supplies and materials, etc

D. EVALUATION PLAN

Describe the method of program evaluation, including evaluating the outcomes of state goals and objectives.

Note: The WSBA Creditor Debtor Rights Section requires a year-end program evaluation report that will be due in September 2026

E. BUDGET

Provide a brief statement regarding the need for outside financial support in order to operate the program. Please describe:

- Annual operational budget of agency/organization (or include copy of budget)
- Program budget, including percentage of budget using WSBA Creditor Debtor Rights Section grant funds.

F. APPLICATION SUBMITTAL

Application Deadline – December 4, 2026 *(must be received via email by this date)*

Please address cover letter to: Mallory Satre, Grants Program Chair
WSBA Creditor Debtor Rights Section

Email application and cover letter to msatre@swlaw.com; (cc: hhalverson@swlaw.com)