

WASHINGTON STATE BAR ASSOCIATION  
**CRIMINAL LAW SECTION**

Executive Committee Meeting Minutes for *Saturday, August 16, 2014*

**Meeting Location:** 13 Coins, Seatac      **Called to order:** 9:20am      **Adjourned:** 10:00 am

**Present:** Hugh Birgenheier, Tessa Gorman, Ronald Hammett, Jimmy Hung, Kim Hunter, Jana Jorgensen, Blythe Phillips, John Sheeran, Dale Slack, Mark Vovos,

**Absent:** Edwin Aralica, John Fairgrieve, James Hershey, John Strait, Aaron Wolff

Meeting Discussion

- **Minutes from Last Meeting:** Hugh moved to approve, John Sheeran seconded, motion passed
- **Financials:**
  - 2015 Budget submitted
  - Discussion of surplus balance. In the 2015 budget, some additional funds were allocated to scholarship and CLE accounts to provide for use of surplus for member benefits
    - Kim proposed providing pocket-sized court rules to members
    - Kim proposed reduced fees for CJI for public defenders and prosecutors who have been practicing less than 5 years
    - Jana, John Sheeran and others suggested we could use funds to provide incentive for government offices that send 3 or more (ex: give an office 4 seats at CJI for the price of 3, etc)
    - Possibly more suggestions to come?
  - Mini CLE as we have done it is no longer possible because WSBA will no longer permit mini CLEs of more than 2 hours.
- **CJI 2014** (Hugh & Kim)
  - Hugh and Kim went through the conference agenda
  - Food to be provided both days
  - What about video option for CJI? – Jimmy will inquire with the WSBA about video options
- **Legislative Committee** - No updates
- **NEWSLETTER** (Dale)
  - Newsletter is done.
  - Dale asked if **each member of the committee** could write a little something – a kind of a bio, discuss why you are on the committee and what do you see as your function/the committee’s function. Request of length is uncertain. Kim felt that a page was too long, but maybe 4-5 sentences would be sufficient.
  - **Kim** will do a chair blurb
  - Newsletter will be put on the website, and emailed to all members
- **Membership**
  - Open prosecutor position from Leesa Manion’s departure?
    - Jana suggested a couple of prosecutors she spoke with who would be interested. **Kim** will contact Chris Ashcroft of Jefferson County via email
  - Aaron Wolff will be leaving at the end of the year
  - Review of list serve email assignments. **Blythe** will send list out to group.

- **Member Benefit CLE**
  - **Kim and Blythe** will find out what our options are – specifically, can we combine our section with another section to get a total of four hours of mini CLE? Kim proposed juvenile law section or family law section.
  - What about webcasting?
    - Jimmy said it worked well for the section leader’s meeting. There were three people dedicated to fielding questions from participants on video and that worked really well.
    - **Jimmy** will ask about the process for video CLE and for possibly filming CJI
- **Next Meeting:**
  - October 18, (Tessa noted that she is out of town)
- **Old Business**
- **New Business**
- **Good of the Order**
- **Adjourn** – Jana moved and Dale seconded, motion passed