



Minutes WSBA ELUL EC Meeting

Wednesday, April 12, 2023, 1:30 p.m.

Section Members Present: Donya (1), Martha (2), Kyler(3), Tom (4), Austin(5), Rachel (6), Jason (7), Robie (8), Albert (9), Gabby (10), and Caroline (11). There was a quorum (> 50%) of the 11 current EC voting members since all were present present.

WSBA Staff present: Shanthi Raghu, Carolyn MacGregor, and Sally Romero

Call to Order, Introductions, Consent Items	
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Donya called the meeting to order.

Presentation of Prior Meeting(s) Minutes (Tom)

There were no draft Minutes to consider since there was no quorum at the prior scheduled meeting and no formal meeting was held.

Updates and Assignments

2023 Midyear Updates (Matt, Nico, Jason, Martha)

May 11-13, 2023, Icicle Village, Leavenworth

--Agenda is up! Flyer is printed!

-- General: registration, marketing, and budget

--Registration and reservation confirmation.

--Speaker guest discount

1. Martha led the EC in a discussion about the assigned conference room capacity and the good news that registration may reach or exceed capacity. Various approaches were discussed, including reconfiguring seating, establishing an overflow room, and asking EC members to attend in their hotel room. There was consensus to implement any or all of these approaches, depending on need. However, there also was consensus, we will not exceed the applicable fire code capacity restrictions. Donya requested a firm decision by made by COB Friday.

Action: Shanthi will follow up with the Facility to assess options and will work with Martha to adjust plans as appropriate.

2. There was a discussion about closing registration if we reach capacity. There was consensus that it is unlikely that would be necessary.

Action: Martha and Sally will monitor registration levels and, if necessary, will close registration.

3. The EC discussed the merits of offering a 50% discount to one guest of the conference speakers. There is precedent for doing so based on pre-pandemic practice. There was general consensus the discounts should be offered this year and, for future conferences,



there should be discussion of whether a tiered attendance fee should be offered, with a lower fee for government, public interest, and sole practitioners.

Decision: For the 2023 Midyear Conference, each speaker will be allowed to invite one guest who will be given a 50% discount on the registration fee. (Donya moved to approve, Kyler seconded the motion. No objections. Unanimously approved.)

- **Public Interest Scholarships-application review**

4. There was a general discussion of the three applications made for the Mid Year conference. All were impressed by the very high quality of all three candidates.

Decision: ELUL will award the public interest scholarships to James McCubbin and Jessica Pilgram. (Donya moved to approve, Austin seconded the motion. No objections. Unanimously approved.)

Action: Donya will notify the winners and provide information about registration and reimbursement procedures.

- **Sponsorship (SOS!)**

5. The EC discussed the goal to secure additional sponsorships for the meeting. Martha noted we have a standard email that can be used to solicit sponsorships and the Bar staff will be available to discuss specific sponsorship opportunities (e.g., a meal or coffee hour, etc.) with interested parties that respond.
6. Action: EC members will use the directions/template sent by Martha to contact these firms (with a copy to Natalie at the Bar), requesting a sponsorship: McCullough Hill, PLLC, Hillis Clark Martin Peterson, Davis wright Tremaine, NW Resource Law (Martha), Veris Law Group (Robie), Miller Nash (Kyler), Foster Garvey (Austin), Beveridge & Diamond (Gabby).
7. The EC meeting will be held in Leavenworth and virtually on May 11 at 11 am. EC members should plan to eat before or bring lunch as none will be provided.
8. This agenda item was not discussed: How to acknowledge sponsors before, during, after event?

Mini-CLE Update (Jason)

Tabled until June 2023 meeting.

Communications and Website (Gabby)

Recent website and social media updates.

There was no discussion of this topic.

Articles/Blog (Gabby)

There was no discussion of this topic.

Law School Outreach (Rachel, Albert, Gabby)

Rachel reminded the EC about the upcoming law school mixer and encouraged attendance.



1. The EC discussed a \$150 budget increase for this year's law student mixer, previously informally approved by email exchange. There was discussion and general consensus in favor. Decision: The budget for the 2023 law school mixer is hereby increased by \$150. (Kyler moved to approve, Austin seconded the motion. No objections. Unanimously approved.)

Legislative Updates (Gabby, Martha)

There was no discussion of this item.

Budget Issues and Financial Review

Section Financials and Budget Update (Carolyn, Austin)

There was no discussion of this topic.

WSBA/BOG and Section Liaison Updates

There was no discussion of this item.

Old Business

None

New Business

1. Donya advised the EC of the upcoming Section Leaders Meeting and encouraged participation.
2. Kyler asked the Executive Committee to encourage qualified ELUL members to apply for a role on the Executive Committee. Applications are currently open and will close in mid May.
3. The meeting ended at about 2:30 pm.

Next Meeting:

Wednesday, May 11, 2023 at 11 am to noon (face-to-face in Leavenworth and virtually by Zoom.)