



S O L O &
S M A L L
P R A C T I C E
S E C T I O N

Executive Committee Meeting

23 July 2025

Minutes, Draft

Zoom meeting ID: 751 741 0489

Present

☒ Chair: Darcel Lobo	☐ Chair-Elect Nicholas Pleasants	
☒ Treasurer Bruce Gardiner	☒ Secretary Michele Moore	☐ Tyler O'Brien, YLC
☒ Ann Guinn, Advisor	☐ Kari Petrasek, At-large	☒ John Redenbaugh, Advisor
☐ Shashi Vijay, At-large	☐ Margeaux Green, WSBA	☒ Carolyn MacGregor, WSBA
☒ Zachary Bryant	☐ Julie Fowler, At-large	☒ Shea Meehan, At-large Elect
☒ Zach Burr, At-large Elect		

There was a quorum of members necessary for voting purposes. Margeaux, Nick, and Kari arrived at 12:03 p.m. Tyler arrived at 12:05 p.m. Julie appeared at 12:30 p.m. Kari departed at 12:15 p.m.

- I. Call to Order: Chair Darcel Lobo called the meeting to order at 12:02 p.m.
- II. Approval of Minutes: MM moved to table approval of minutes as several EC members have edit(s) and Shashi, who took the minutes, is not present today. Zach Bryant seconded; passed unanimously.
- III. Reports
 - A. Treasurer: Bruce Gardiner
 1. For membership income, \$24,900 was budgeted and \$31,900 actually received.
 2. For mini-CLEs: budgeted \$5,000 for the year, \$6,125 received.
 3. We have a net income of \$19,300.
 4. We budgeted \$15,000 deficit for the year, but it does not seem we will need to access reserves. There are some large expenditures upcoming, including a double pay-out on the

SSPS conference due to one not coming in the fiscal year . Submitted final draft for next year's budget.

5. Education Subcommittee: Shashi Vijay is chair but not present. Bruce indicated two July CLEs will be posted (one Vlex and bankruptcy) on website. Tyler is hosting Legal Lunchbox on Tuesday, 29 July 2025, and will promote SSPS.
6. Electronic Communications Subcommittee: John Redenbaugh
 1. Making periodic announcements to members re member resources.
 2. Added two webinars to member section.
7. Membership Subcommitte: Nick Pleasants
 1. There are still tickets available for 23 August Mariners baseball event.
 2. Unable to make comments with Whatcom County re joint event, but will continue to work on that.
 3. STAR. Tyler indicated he, Kari, and Michele were present. MM appointed to STAR Council and will begin in October. MM discussed excellent line-up, with chief justice as keynote each year. Nick will speak to Kevin Plachy regarding increasing our exposure as a sponsor.
8. Elections Subcommittee: Darcel Lobo

Congrats to Bruce, Kari, Zach, and Shea who will be joining us on 1 October. Let the other candidates (Shrea and Andy) know they were not elected but invited them to join us in other ways

IV. Old Business

A. Annual Retreat:

Will be at Clearwater on 24 January. Can come over Friday, but section will not pay for it. Meals on Saturday are provided by the section. Link for reservations in blocked room will be sent out later. EC members may bring a guest.

B. SSPS Conference 2025: Ann Guinn

1. Speakers lined up for 7-8 November 2025.
2. Theme is Collaboration for Success.
3. At Kitsap Convention Center; will be ½ day on Friday, full day on Saturday. Attendance for Darcel's Mastermind is limited to six people.
4. Section's annual meeting will be held; time is not determined yet.
5. Contract has already been signed for 2026

C. BOG Report: Kari Petrsek

1. Last BOG was in Walla Walla this past weekend.
2. One thing discussed previously was the proposed license fee adjustment, which the BOG passed.
3. Current governor Nam Winn will be the new treasurer, replacing Kari.
4. The fees for the pilot project were approved.
5. Sections can now purchase alcohol for section events. There are some restrictions.
6. Kari becomes president-elect on 1 October 2025.
7. Next BOG meeting on (date) in (location).

D. Membership Numbers 906 members as of 1 July, our goal is 1,000 members.

E. Practice Tip Guide

V. New Business

- A. Darcel mentioned that there was a discussion at the last meeting about having a \$5,000 internship grant. Nick indicated the idea was to have a law student in the internship. He will work on fleshing out the proposal. Tyler suggested we simply sponsor an additional STAR scholarship, which has established application criteria.
- B. Changes to Listserv should be improving e-mail delivery to members. Darcel asked Carolyn if we could receive advance notice of any future changes.
- C. Margeaux: Legal Technology Task Force approved final report. Will go to the board in September. There are approximately 50 recommendations, and the BOG will determine which, if any, are adopted.

VI. Meeting Adjourned at 12:53 p.m.

VII. Next Meeting will be at 12:00 p.m. on 10 October 2025. Will be electing officers at that time. Nick will assume role as chair.