



# MINUTES

## Executive Committee Call

September 21, 2022 | 4:30 PM

**Participants:** Laura Eshbach, Vanessa Hunsberger, Carolyn MacGregor, Dwight Van Winkle, and Randy Winn.

### Budget Updates

We are still waiting for approval of our final budget submitted to the Board of Governors.

### **FY2022 Section Annual Report is due by Monday, October 17, 2022**

*Randy will draft with Vanessa's assistance.*

### **September 12 on "Upholding the Right to Vote: 2022"**

- Was very helpful to have a moderator as well as a partner responsible for monitoring the chat, dealing with tech issues, etc
- Did only brief introductions with fuller speaker bio information in the chat
- Panel format worked well, could do more discussion between panelists next time
- Call to action at the end of the program was a professional and exciting way to end the program
- We gave speakers questions ahead of time so that they could be prepared
- Around 277 of the 417 people who signed up attended
- Registration: about a dozen people reported they had not gotten the email with the Zoom link in it, and we don't know why (or whether others didn't get it and didn't complain). Should we consider using Zoom's native registration feature? Does it make the link immediately available?
  - Zoom registration certainly seems like it could be more direct and make things easier! Just need to make sure to send list of participants to WSBA to process CLE credit.
  - There don't seem to be advantages to using the WSBA registration system
  - Verify the process with the WSBA's Mini CLE team
- Lots of practice rounds helped ensure that the event went smoothly
- The actual cost of the Zoom License was \$925.99, higher than expected because with the 500-seat license we had to upgrade from the "Basic" plan, which is free, to the "Business" license, which was an additional \$149.90. Randy agreed to cover the expense for the sake of moving things along, and we should discuss whether the Section wants to approve that. Issue: this is an FY2022 cost and it must be submitted for reimbursement by October 14! *Carolyn is going to look into whether the whole cost needs to be processed now or whether Randy can submit the \$149.90 later (and have it retroactively charged to FY22).*

### **Upcoming October CLE Produced by Dwight**

- Dwight is working with Omid Shams to develop a new CLE on documenting human rights violations in Iran.
- The WSBA has asked to confirm that we have the Zoom meeting figured out.

- Will have to think about what the call to action at the end of the CLE could be.
- It's very timely to have a CLE about Iran
- Talk to Bridgett about advertising the event via social media!
- We do not have a November CLE lined up! Dwight has an idea that he could propose to the group. It might not be for November but at some point in the future. How about a Landesa speaker?

### **Changing Executive Committee Meeting Time**

Folks open to changing time, some prefer later, some prefer during the work day. *Randy will send an E-mail to the committee.*

### **Section gmail account: [wsbawptl@gmail.com](mailto:wsbawptl@gmail.com)**

- We got this because Zoom requires an email account
- Section secretary and chair have password. Should anyone else? All the Officers?
- Should we use Google Drive as a repository for Section documents, e.g. meeting minutes and event advertisements?
  - Carolyn also keeps minutes and other section materials that she receives on file. She can save/archive particular things if we want to make sure they get saved!
  - Just share Google drive folder link instead of the password

**WSBA sent us a Request to comment on legislation Department of Financial Institutions (DFI) regarding proposed updates to Washington's Uniform Money Services Act (Chapter 19.320 RCW)**

Doesn't seem like a topic WPTL is positioned to weigh in on.

**Meeting adjourned at 5:19 PM.**