

WASHINGTON STATE BAR ASSOCIATION
LAW CLERK BOARD

Confidential Minutes

June 7, 2024

Law Clerk Board Members in Attendance

- | | |
|---------------------------------------------------------|-----------------------------------------------------|
| <input checked="" type="checkbox"/> Emily Rose, Chair | <input type="checkbox"/> Alexa Ritchie |
| <input checked="" type="checkbox"/> Tracy Finnegan | <input checked="" type="checkbox"/> Christell Casey |
| <input checked="" type="checkbox"/> Michelle Myers | <input checked="" type="checkbox"/> Paul Drutman |
| <input checked="" type="checkbox"/> John Meyers | <input checked="" type="checkbox"/> Annemarie Weiss |
| <input checked="" type="checkbox"/> Leone Reinbold | <input checked="" type="checkbox"/> Gary Epperley |
| <input checked="" type="checkbox"/> Benjamin Phillabaum | |

Staff and others in attendance for some or all the meeting

Cathy Biestek, Managing Regulatory Counsel; and Katherine Skinner, Law Clerk Program Lead were also in attendance.

Public Session

Approval of Meeting Minutes

The April 5, 2024, public meeting minutes were approved.

Outreach and Updates

Katherine updated the Law Clerk Board (Board) with the February 2024 bar exam pass rates. Katherine also provided an update that she will be attending the National Federation for Paralegals Association Convention to do outreach for the Law Clerk Program. Ben and Annemarie volunteer to speak with a reporter from the Spokesman about their experience with the Law Clerk Program for an article.

Chair Recommendations

The Board voted to nominate Ben Phillabaum to serve as chair for fiscal year 2025.

Attorney Survey

Katherine provided the results and responses of the attorney survey, noting there were 62 responses.

Pathways to Licensure

Leone volunteered to serve as a volunteer representative for the Steering Committee.



Executive Session

Approval of Meeting Minutes

The April 5, 2024, confidential meeting minutes were approved.

Requests

The Board reviewed one fourth year proposal:

- Real Estate Transaction Law (approved)

The Board reviewed two leaves of absence:

- 5 months (approved)
- 2 months (approved)

The Board approved one change of employer/primary tutor change

Applications

The Board approved two applications for enrollment in the Law Clerk Program beginning when the final confirmation letter is sent.

Evaluations

- The Board conducted six first-year evaluations and approved continuation in the program upon successful completion of all remaining first year coursework and book reports.
- The Board conducted two fourth-year evaluations and approved completion of the program upon successful completion of all remaining fourth-year coursework and book reports.

Respectfully Submitted,

Katherine Skinner, Law Clerk Program Lead

